

2008 Annual Tidewater Chapter EXCOM Meeting Minutes

President **Dewayne Fox** called the meeting to order at 5:17 pm on Thursday, March 6, 2008 with a welcome and introductions. Attendees were Dewayne Fox, Jack Musick, Debra Parthree, Bob Murphy, Fred Scharf, Ron Klauda, Ryan Woodland, John Cooper, and Cecilia Krahforst.

2008 Annual Meeting Report:

Jack Musick mentioned that tonight's social would be Smoky Joe's BBQ on VIMS campus and gave directions to the motel. He also mentioned that after the meeting a shuttle will be provided by VIMS Grad Association to and from the motel. The Freight Shed has been booked for the Friday night social and is located in proximity to the motel. 115 people have registered so far for this year's meeting. **Jack** also mentioned that posters and presentations will be located at VIMS.

Dewayne Fox asked about the number of talks listed for this year. **Ron Klauda** mentioned that there are 23 posters and 22 oral presentations. **Jack** stated that all student talks were grouped together on the first day of the meeting so that awards could be given out at the business meeting.

Secretary/Treasurer's Report:

The Treasurer's report was delivered by **Stephanie McInerny**. Current account totals before the meeting were as follows,

Checking:	\$ 4197.63
Mutual Fund:	\$ 1121.98
Total:	\$ 5319.61.

Stephanie reported that the checking account balance of \$4,197.63 included a recent deposit of \$210.00 from the Parent Society for the dues of 30 members. The Chapter has 43 members currently registered for 2008 through the Parent Society so should be expecting another check in the future. The checking account balance also includes a withdrawal of \$500.00 for a deposit to the Freight Shed.

As of 3/4/08, the TWC mutual fund is still up 8% from the original investment with a gain of \$85.93. A fee of \$3.52 came out of the checking account for buying stocks when reinvesting into new shares of an existing stock. **Stephanie** mentioned that last year, she discussed the option of moving the checking account money into a Money Market Account with check writing privileges to increase the amount of interest the Chapter is earning throughout the year. The EXCOM was concerned about how many checks need to be written throughout the year and how to handle checks for awards. The MMA might not allow enough checks for the purposes of the Chapter. **Stephanie** also mentioned that the 2008 taxes for the TWC have been successfully filed. The tax refund from 2006 of \$424.81 has been processed. **Stephanie** talked to the NC Dept. of Revenue and they said

the NC Chapter received our refund due to a mix up and will have to get the money back from them before they can resend to us.

** More information on the above items can be found in the Treasurer's report of the Newsletter.

There was discussion about how to handle credit card payments for annual meeting registrations. **Stephanie** was contacted by a representative from Acteva, which is a company that provides credit card support in exchange for a percentage of the transaction. **Jack** mentioned that he was able to accept credit cards through the VIMS accounting department so that option was not needed this year and that future presidents may want to look into doing the same.

It was suggested that Stephanie look into paypal as a means for credit card transactions.

Committee Reports:

Awards and Scholarship Committee:

Ron Klauda (chair) thanked Jack and Pat McGrath for setting up the talks and reiterated that there were 23 posters and 22 oral presentations submitted for this year's annual meeting. **Ron** brought up that typically the student awards are not given until the reception on Friday mostly due to the fact that the judges won't have enough time to determine the winners before the business meeting on Thursday. He suggested that the awards be given at the reception this year.

Ron also mentioned that the student awards are not referred to in the procedural manual and also wanted to make sure that \$350 set aside for the awards was still ok with the EXCOM. **Dewayne** stated that the students are important and the awards give them more of a chance to be recognized. **Fred** agreed. **Stephanie** mentioned that these costs need to be budgeted into the meeting's overall cost so that the meeting doesn't go over budget.

Ron then stated that this year he only got one nominee for the Conservation Award. In addition, there will be a Presidential Award and an Outgoing President Award. These totaled around \$100.

Membership and Nominating Committee:

Dewayne read an email from Anthony Overton. Anthony couldn't make it because his son had chicken pox. The email stated that all officers will remain the same for 2008 except Paul Rudershausen will be taking over the NC Member at Large position. Fred Scharf volunteered to fill the role of 2008 president elect and will be preparing for the annual meeting in 2009.

Communications Committee:

Roger Rulifson (chair) submitted a Communications report via email as he was not able to attend the meeting. The report thanked the EXCOM members for their support and work on getting the newsletters out in a timely fashion. (see attached report)

Webpage:

James Morris also submitted a report via email as he was not able to attend the meeting. James suggested adding the discussion and implementation of the “Tidewater Officer’s Guide” as an agenda item for the EXCOM meeting. James reported that the Officer’s Guide should serve as a living document where officers (new and old) can go for training or direction on timelines for their assigned duties. This document requires revision by the EXCOM and has only been reviewed by James and Stephanie, to date.

James mentioned that the webpage was recently updated fixing broken links that occurred due to the revision of the Parent Society’s website. **James** also mentioned that he would be willing to continue to update the webpage as needed but the site does need some work. If someone with web development experience is willing to give it an overhaul, he is willing to turn over the reins.

Member at Large Reports:

Maryland:

Bob Murphy reported that he is still trying to get the NOAA Chesapeake Bay office in Annapolis and other federal agencies to participate more but mentioned the NMFS is difficult to recruit. He also mentioned that he is trying to recruit from the Potomac Chapter, the Smithsonian, and Morgan State.

Virginia:

Debra Parthree reported that she is also actively recruiting members for the Chapter by putting out membership forms in the VA fisheries labs. She is also trying to reach out to VCU.

North Carolina:

Paul Rudershausen was not present at the EXCOM meeting. However, it was discussed that recruitment in NC is difficult due to the presence of the NC Chapter which focused on freshwater fisheries. It was also mentioned that Paul is located in Morehead City and could possibly get the Division of Marine Fisheries Headquarters involved.

Jack mentioned that VA also has a VA Chapter that is freshwater-oriented. It was also mentioned that it will be important for the Duke Subunit to be involved in future meetings.

Subunit Reports:

University of Maryland:

Ryan Woodland reported that the UMD subunit currently has 12 members. Adam Peer at the Chesapeake Biological Lab will be the new president for 2008. The UMD subunit is working on organizing a workshop focusing on post-grad survival skills. They have also organized the student-mentor lunch for this year's annual meeting. **Ryan** also reported that the subunit will be organizing outreach for Earth Day and hosting David Eccleston from NCSU as a speaker.

East Carolina University:

Cecilia Krahforst reported that the ECU student subunit consists of 35 due paying members, including faculty, undergrads, and graduate students. She submitted a report on the subunit's activities which included recruitment and fundraising events as well as community volunteering in projects such as "Big Sweep", the Shad Festival, participation at the Food Bank, etc. The ECU subunit is also active at other meetings throughout AFS and with the Southern Association of Fisheries and Wildlife and the Estuarine Research Federation. (see attached report)

University of North Carolina Wilmington:

No student representative from the UNCW subunit attended the EXCOM meeting but **Fred Scharf** mentioned that Cape Fear Community College has started participating in the subunit meetings and activities.

University of Maryland Eastern Shore:

No student representative for UMES was present.

Duke University Subunit:

No student representative for Duke was present.

Newsletter Related Items:

It was discussed that the number of TWC newsletters should be reduced from 4 to 2. There could be a summer and winter newsletter or a spring and fall. Two newsletters can still preserve the history of the Chapter. The EXCOM asked Ron Klauda his thoughts on this transition since he has been with the Chapter and a member of the EXCOM for a long time. **Ron** mentioned that there needs to be one before the annual meeting and one after. **Stephanie** suggested putting the meeting minutes on the website and taking them out of the newsletter because they tend to repeat the submission of other members.

Jack motioned to reduce the number of newsletters from 4 to 2. **Fred** seconded.
Accepted unanimously.

TWC Officer's Guide:

Stephanie distributed a copy of the Officer's Guide to the EXCOM. The EXCOM was supposed to review the document.

TWC Contributions:

The TWC had previously agreed to donate \$300 to the AFS Equal Opportunity Section. After reviewing the TWC budget, Stephanie expressed concern that the checking account was already below operation budget and that the Chapter could not afford this donation. The EXCOM discussed that they would still like to donate to the EOS and after the annual meeting finances are closed, Stephanie will send out an email to decide how much to donate.

Jack motioned to donate \$300 to the EOS after the annual meeting if the Chapter can afford it. Fred seconded. Accepted unanimously.

New Business:

No new business.

Open discussion:

No open discussion.

Adjourn:

The meeting was motioned to be adjourned by Jack at 6:39 pm. Fred seconded.
Meeting adjourned.

Tidewater Chapter, American Fisheries Society
Communications Committee Report
By Roger A. Rulifson, Chair
Annual Meeting, March 6, 2008

As far as I know the Communications Committee is comprised of everyone that regularly contributes to the Tidewater newsletter. I serve as Chair.

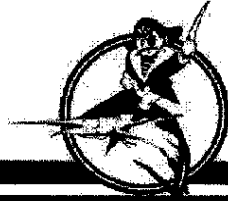
This past year we wrote four Tidewater newsletters for Volume 22, which went out to the membership in April (Issue 1), July (Issue 2), October (Issue 3), and January (Issue 4). The following Tidewater members contributed to the newsletters faithfully on every occasion and deserve our utmost thanks. Without these members, there would be no record of our Chapter activities and goings-on within our region:

- **President** – Dewayne Fox, Phone 302-857-6436; email dfox@desu.edu
- **President-Elect** – John Musick, Phone 804-684-7317; email jmusick@vims.edu.
- **Past President** – Anthony Overton, Phone 252-328-4121; email Overtona@ecu.edu
- **Secretary/Treasurer** – Stephanie McInerny, Phone 252-422-5717; email Stephanie.McInerny@noaa.gov
- **MD Member-at-Large** – Bob Murphy, Phone 410-935-099; email murphy@ecosystemsolutions.org
- **VA Member-at-Large** – Debra Parthree, Phone 804- 684-7891; email parthree@vims.edu
- **NC Member-at-Large** – Fred Sharf, Phone (910)962-7796; email scharff@uncw.edu
- **Delaware Representatives** –Kevin Neves, Phone 401-206-9811; email URIMarineBio@yahoo.com; and Brian Boutin, email boutin@udel.edu
- **ECU Student Subunit** – Jennifer Woodroffe, Phone 252-328-9407; email JRW0709@ecu.edu.
- **MD Student Subunit** – Ryan Woodland, Phone 410-326-7216; email woodland@cbl.umces.edu
- **UNC-W** – Cassie Martin, Phone 910-398-2272 email crm7295@uncw.edu
- **Duke University** – Elia Herman, Phone 808-391-4534; email Elia.Herman@duke.edu.
- **Newsletter Co-Editors** – R. Rulifson and J. Morris
 - RR Phone 252-328-9400; rulifsonr@ecu.edu
 - JM Phone 252-728-3595 x639;

I apologize for not being able to attend. I have a public meeting Thursday night in Hyde County, and meetings on Friday.

Respectfully Submitted,

Roger Rulifson
Communications Chair



**AMERICAN FISHERIES SOCIETY
EAST CAROLINA UNIVERSITY**

Activity Resume 2007-2008

East Carolina University Student Subunit of the American Fisheries Society (ECU-AFS)

GENERAL OVERVIEW

We have 36 due paying members; including 5 ECU faculty/staff, 5 undergraduates, and 26 graduate students.

- A. General meetings are once a month on the first Wednesday of the month (we've had 6 general meetings and four guest speakers)
 - a. Speakers included: Paula Clark, Nate Bachelor, Dr. David Griffith, Chad Thomas
- B. Recruitment and Fundraising Events
 - a. September 12, 2007 we participated in "Get A Clue"
 - i. We had 25 students that showed strong interest in ECU-AFS
 - b. On March 5, 2008 we held a recruitment event
 - i. We had 21 attendees
 - ii. Announced our new officers for 2008-2009: Co-Presidents Ken Riley and Ryan Spidel, Vice-President John Mohan, Secretary Katie Kleber, Treasurer Samantha Binion, and Co-Historian/Webmasters Jen Cudney and Rachel Ray
- C. Community Volunteering
 - a. October 6, 2007: we participated in Pitt County "Big Sweep"
 - i. ECU-AFS worked closely with The Coastal Society (TCS) to lead and coordinate student and community volunteers in this annual event to remove trash from Pitt County watershed areas near campus.
 - 1. ECU-AFS had 40 volunteers on Saturday morning and removed over one ton of trash from Green Mill Run and the surrounding area.
 - b. We also go to the Food Bank every other month
 - i. Candle and pack eggs
 - ii. Label cans
 - c. Care of the campus Goldfish Pond at the Old Cafeteria Building
 - i. ECU-AFS members oversee the health and maintenance of the pond
 - d. Grifton Shad Festival, April 19-20
 - i. We will have a Kiddie fishing pool and "Catch it on the Fly"- Fly fishing demonstration
 - e. We will be participating with Barefoot on the Mall (April 24)
 - i. "Pie your Professor in the Face" and fishing gear raffle to support our organization

- f. Take-a-Kid Fishing (June 2008)
 - i. We will provide rods and bait for children in the community and teach them the basics of fishing
 - D. November 30, 2007: We had our 9th Annual ECU-AFS Banquet
 - a. Bringing together ECU leadership, faculty, staff and students, AFS members from other universities, fisheries professionals, as well as many supporting members of the community to become aware of what role ECU-AFS has played within our local community and professionally.
 - i. Original research was presented by ECU-AFS students and faculty, and other ECU M.S. and Ph.D. students during the poster session and "Happy Hour" prior to the start of banquet.
 - ii. This year's featured presentation was given by Mike Street, Chief of the Habitat Protection Section, North Carolina Division of Marine Fisheries.
 - E. ECU-AFS provides annual reports to the department of Biology publication "Biologues"
 - F. Meetings
 - a. At the parent society meeting of American Fisheries Society
 - i. We had seven attend the conference and two present posters and four present orals of original research
 - b. ECU-AFS participated in AFS Southern Division meeting
 - i. We sent 3 graduate students and 1 undergraduate student with Dr. Roger Rulifson
 - ii. Dr. Roger Rulifson (ECU-AFS Advisor) was honored with the "Outstanding Achievement Award"
 - c. ECU-AFS is here at the Tidewater meeting
 - i. We have 6 graduate students, 2 are giving poster presentations and 2 are giving orals, 1 staff member, and 2 faculty members
 - d. ECU-AFS attended the Student Colloquium
 - i. We sent 1 undergraduate student
 - e. ECU-AFS participated in the Southeastern Association of Fisheries and Wildlife Biologist (SEAFWA)
 - i. We sent 1 undergraduate and 1 faculty member
 - f. ECU-AFS participated in Estuarine Research Federation (ERF)
 - ii. We had five students attend, four presented orals and faculty presented a poster.
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