

2007 Annual Tidewater Chapter EXCOM Meeting Minutes

President **Anthony Overton** called the meeting to order at 5:00 pm on Friday, February 1, 2007 with a welcome and introductions. Attendees were Anthony Overton, Dewayne Fox, Stephanie McInerny, Bob Murphy, Mary Fabrizio, Hank Brooks, Lisa Kerr, Ryan Woodland, John Cooper, Ron Klauda, Fred Scharf, Will Smith, Jack Musick, and Dave Secor.

2007 Annual Meeting Report:

Dewayne Fox commented that 27 oral presentations and 26 poster presentations were submitted this year. He mentioned that sponsors and discounts helped provide discounted prices for the Friday night social and these extras funds made providing a bus available for transportation to and from Dogfish Head Brewery.

Secretary/Treasurer's Report:

The Treasurer's report was delivered by **Stephanie McInerny**. Current account totals before the meeting were as follows,

Checking:	\$ 5022.80
Mutual Fund:	\$ 1196.65
Total:	\$ 6219.45.

A summary of the TWC mutual fund portfolio was provided showing a diversified portfolio. A list of the mutual funds and a pie chart were provided to show allocation of funds. A plot of the Tidewater portfolio value across time since investment was also provided.

Also mentioned by **Stephanie** was the idea that once all transactions from the annual meeting were finished, checking account money would be moved to a Money Market Account with check writing privileges to increase the amount of interest our money is earning throughout the year.

** More information on the above items can be found in the Treasurer's report of the Newsletter

Jack Musick mentioned that Stephanie should make sure that her name is on the signature card for the mutual funds since she is not the original to open the accounts. This is to ensure that the Chapter will get its money if something should happen to the prior secretary.

Conversation was exchanged about the security of Tidewater funds in mutual fund investments and the stability of the stock market.

It was agreed that **Stephanie** would prepare a Treasurer's report to send to the EXCOM and the report would be accepted then.

As Secretary, **Stephanie** reported that after the annual meeting, a current list of members and correct contact information would be drafted to help get the listserv as accurate and up to date as.

Stephanie also mentioned that she is still trying to get non-profit status in NC to get our money back from the Atlantic Beach meeting. She had talked to several people at the NC Dept of Revenue and determined that our application and letter needs to be perfect due to some skepticism from the Dept of Revenue people.

Stephanie stated that she will work on getting a letter together and send it out to the EXCOM for ideas. Anthony offered some help.

Committee Reports:

Awards and Scholarship Committee:

Ron Klauda (chair) commented on the winners of the special awards to be given at the business meeting and thanked everyone for their candidate nominations. Ron also mentioned the total price of the awards and thought that it was reasonable and worth spending to give the award winners proper recognition.

Membership Committee:

Hank Brooks (chair) reported that he and Stephanie McInerny had conversed about ways to increase membership such as another membership drive, sending reminders through recorded contact information, and updating the listserv to use as a way to contact old members for membership renewal.

Nominating Committee:

Hank Brooks announced the winners of the officer elections for 2007.

Hank and **Jack Musick** commented that those students not involved in subunits should pay to be members if they wish to compete for best poster and oral presentation. There was a consensus on this idea among the other EXCOM members.

Fred Scharf volunteered to be President-elect for 2008 and suggested hosting the 2009 meeting in Wilmington, NC.

Communications and Webpage:

Anthony stated that for the time being Roger Rulifson has passed newsletter privileges to himself and James Morris.

Roger Rulifson and **James Morris** were not present to comment further on newsletter or webpage topics.

Bob Murphy suggested that a Delaware section should be added to the newsletter just as NC, VA, and MD have presented from their members at large.

Member at Large Reports:

Maryland:

Bob reported that the Maryland member at large contact area included Washington DC as well. **Bob** mentioned that MD Department of Natural Resources consistently participates in providing information about goings on in the state and that he is trying to get the NOAA Chesapeake Bay office in Annapolis and other federal agencies to participate more. He also mentioned having a Delaware member at large in the future since Delaware is becoming very involved with the TWC and that he would be glad to fill the role until an officer becomes elected for the position.

Virginia and North Carolina:

Virginia and North Carolina members at large were not present for the meeting.

Subunit Reports:

University of Maryland:

Lisa Kerr reported that new officers are in place for UMD-AFS. These officers consist of Ryan Woodland as president, Deanna McQuarrie as secretary and Jason Edwards as treasurer. The UMD subunit will be holding their "Bring your own species" BBQ again this year which seemed to be a hit last year. The subunit is also currently organizing their fall seminar schedule. **Lisa** also mentioned the subunit would like to work on getting a student/mentor lunch organized for the next annual meeting.

East Carolina University:

No student representative for ECU was present.

University of North Carolina Wilmington:

Subunit President **Will Smith** reported that in November 2006, the UNCW subunit was officially accepted by the Parent Society. The subunit has been continuing their monthly seminar series and in the past year has held a fishing trip and been involved in a river clean up. **Will** also mentioned that UNCW SGA provided funding to the subunit that was used as a student travel award, which allowed Melissa Mitchell, a UNCW undergraduate, to attend the annual meeting.

University of Maryland Eastern Shore:

No student representative for UMES was present.

Duke University Subunit:

No student representative for Duke was present.

Other discussion:

Jack Musick asked about ways to increase diversity within the Chapter and there was general discussion about who to contact and where to refocus (smaller universities, etc.) to increase minority participation within the Tidewater Chapter.

Ongoing Business:

Bylaw Amendments:

Two amendments to the existing bylaws were discussed. Each amendment was discussed and voted on separately. Amendments dealt with membership area and student subunits membership.

Jack Musick moved to accept Amendment 1. **Fred Scharf** seconded. The motion was unanimously accepted.

Hank Brooks moved to accept Amendment 2. **Stephanie McInerny** seconded. The motion was unanimously accepted.

Since both bylaw amendments were accepted by the EXCOM, these changes will be presented to and voted on by the chapter members at the business meeting on Saturday, February 2, 2007.

** More information on the above items can be found in the Secretary's report of the Newsletter

Procedural Manual for EXCOM Members:

Stephanie McInerny presented the updated version of the procedural manual for EXCOM members which included up to date information for contacts throughout the TWC membership area for use by members at large. Thanks were given to those members at large that helped with the collection of contact info. The updated procedural manual also had a complete list of annual meeting locations, dates, and their coinciding presidents.

Ron Klauda stated that the Awards and Scholarship Committee for which he is Chairman is not listed in the bylaws or in the procedural manual as a committee. He suggested adding this committee to the bylaws since it has been long standing. **Jack Musick** commented on the difference between Adhoc and Standing committees and suggested that the Awards and Scholarship committee is liable to change and to put it in the procedural manual which requires less effort to change officially.

Stephanie McInerny motioned to add the Awards and Scholarship committee as an Adhoc committee in the procedural manual. **Bob Murphy** seconded the motion. The motion was unanimously accepted.

New Business:

No new business.

2008 Meeting – Jack Musick:

Hank Brooks and **Jack Musick** mentioned that they have been talking about venues. They will be shooting for an attendance of about 90 people.

Adjourn:

The meeting was motioned to be adjourned by almost everyone at 6:50 pm.
Meeting adjourned.